



**SANDY SPRING
VOLUNTEER FIRE DEPARTMENT**

POST OFFICE BOX 295
SANDY SPRING, MARYLAND 20860-0295
PHONE: 301-774-7400 FAX: 301-774-4821
WWW.SSVFD.COM

APPLICATION FOR MEMBERSHIP

Position Applying For: Firefighter & EMS EMS Only Junior (*16 or 17 years of age*) Auxiliary

Last Name: _____ First Name: _____
Middle Name: _____ Maiden Name (if applicable): _____
Address: _____ Home Phone: _____
City: _____ State: _____ Zip: _____ Work Phone: _____
Social Security #: _____ Cell Phone: _____
Driver's License #: _____ State: _____ Date of Birth: _____
E-Mail Address: _____

In Case of Emergency, Please Notify:

Address: _____ City: _____ State: _____ Zip: _____
Home Phone: _____ Work Phone: _____ Other: _____
Doctor's Name: _____ Phone #: _____

High School: _____ Address: _____

Highest Grade Completed: _____ Date Graduated: _____ Date of GED: _____

College Attended: _____ Degree Earned: _____

Address: _____ Credits Earned: _____

Current Employer: _____ Position Held: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Dates Employed: From _____ To _____

Previous Employer: : _____ Position Held: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Dates Employed: From _____ To _____

REFERENCES: List three character references whom you have known for at least three years and who are not related to you. The references may not be past employers.

1. Name: _____ Phone #: _____
Address: _____ City: _____ State: _____ Zip: _____
 2. Name: _____ Phone #: _____
Address: _____ City: _____ State: _____ Zip: _____
 3. Name: _____ Phone #: _____
Address: _____ City: _____ State: _____ Zip: _____
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1. Have you ever applied to this Department before? Yes No If yes, date: _____
2. Have you ever been a member of Sandy Spring VFD? Yes No If yes, date: _____
3. Have you ever served in another fire department? Yes No If yes, date: _____

Name of Department: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone #: _____ Dates of Service: From _____ To _____

4. List the types of fire/rescue vehicle(s) you have been authorized/licensed to drive:
a. _____ b. _____ c. _____ d. _____

5. State the highest rank you have held: _____

6. List any Fire/Rescue/EMS or related courses you have taken and where/how obtained. *Attach a photocopy of any certificates earned.*

- a. _____
- b. _____
- c. _____
- d. _____

7. In a brief statement, please explain why you want to become a member of the Sandy Spring Volunteer Fire Department.

8. How did you hear about volunteering at Sandy Spring VFD?

1. Has your driver's license ever been suspended/revoked? Yes No

If yes, please explain circumstances, and include dates of suspension and reinstatement.

2. Have you ever been convicted of a criminal offense in adult court? Yes No

If yes, give details, including charge, location, and disposition of case.

I, the undersigned, certify that I have read and fully understand this form in its entirety and that the information herein is true and complete to the best of my knowledge. I authorize the investigation of all statements made herein. I understand that should any statement I have made prove to be false, misleading or erroneous, it may result in the rejection of my application or in my discharge from the Sandy Spring Volunteer Fire Department. I also agree to uphold the rules, regulations, and Bylaws of the Sandy Spring Volunteer Fire Department.

I hereby authorize a police record check to be conducted as per Article 38A, Section 8, of the Annotated Code of Maryland. If elected to membership, I agree to provide a certified copy of my driving record from the Motor Vehicle Administration at my own expense.

I further understand that my membership is dependent upon my successful completion of a physical examination to be conducted by Montgomery County's Occupational Medical Section. If I do not pass the physical exam, I can submit an appeal to the Montgomery County Fire and Rescue Commission.

Upon resignation or termination of my membership, I agree to return all items issued by the Department including but not limited to radio, protective gear, uniforms, and any other items entrusted to me.

Applicant's Signature: _____

Date: _____

Parent/Guardian's Signature: _____

Date: _____

(If applicant is under the age of 18)

Date Application Submitted: _____

Method (Circle One): Online Mailed Dropped Off

* * * For Office Use Only

ADMINISTRATIVE REVIEW

For Office Use Only * * *

Date Received: _____

Photo: _____ Fingerprint: _____ Driving Record: _____ School/Work Check: _____

MCPD Check: _____ Interview Date: _____ Physical Exam Date: _____ Probationary Date: _____

Reference Check: _____

Name of Assigned Mentor: _____

MINIMUM REQUIREMENTS FOR MEMBERSHIP

APPLICATION PROCESS

1. Mail application to the Sandy Spring Volunteer Fire Department, P.O. Box 295, Sandy Spring, Maryland 20860-0295
2. Attend Regular Business meeting to be introduced to membership on third Wednesday of the month, 8:00 p.m. at Station 4
3. Complete physical examination by County Medical Section - includes stress test and drug screening (forms mailed to applicant; this does not apply to Administrative and Auxiliary membership)
4. Complete fingerprinting by County Fire Marshal for criminal background check (make appointment at same time as physical)
5. Attend in-depth interview by Membership Committee

PROBATIONARY PERIOD

1. One year probationary period for training
2. Assigned mentor

BASIC TRAINING

1. Thirty hour Orientation includes:
 - a. American Heart Association CPR
 - b. In-house familiarization with ambulances (job descriptions, equipment location, equipment functions)
 - c. Brief Public Safety Training Academy (PSTA) classes includes breathing apparatus familiarization, hazardous materials awareness, blood borne pathogens, cultural diversity/EEO
 - d. Upon completion, a written /practical examination to ride as trainee
 - e. Similar unit orientation, without PSTA classes, for engine, rescue squad, and truck
2. Emergency Medical Technician - Basic
 - a. Taught at the PSTA
 - b. 130 hours in length (classroom, ambulance, hospital emergency department)
 - c. Average of four courses in fall/spring meeting on weeknights or one or two weekend days (see posted schedules)
3. Essentials of Firefighting I & II
 - a. Taught at the PSTA - one weeknight and one weekend day
 - b. 162 hours in length

STANDBY DUTY PERIOD

1. Twelve hours per week, with sleepover.
2. Pro-rated leave periods

OTHER REQUIREMENTS

1. Mandatory attendance at Regular Business meetings on third Wednesday of the month, 8:00 p.m. at Station 4
2. Junior members - a C average in EACH subject; must submit report card each marking period
3. Junior members - 10:00 p.m. curfew on school nights, midnight on other nights

BENEFITS

1. Free training and uniforms/protective gear
2. Medical, life and compensation insurance while on duty
3. Length of Service Awards Program (LOSAP)
4. Meal reimbursement for duty periods
5. College tuition reimbursement for fire/pre-hospital care related courses
6. Maryland state income tax deduction

MEMBERSHIP CATEGORIES

1. *Active Membership* - minimum age for Active membership is 18. Active members are required by the Bylaws of the Department to take part in all functions of the fire department. There are two subcategories:
 - a. Firefighter - Firefighters serve in the area of fire suppression as well as emergency medical services. Within first year, a firefighter must obtain training in both areas. This training is provided at the Public Safety Training Academy. Later, specialized training is available in areas such as a paramedic, hazardous materials, special extrication, and swiftwater rescue.
 - b. Emergency Medical Services - EMS members are primarily involved in the area of emergency medical services and are limited in the fire suppression area. Training of those members is modified accordingly.
 2. *Junior Membership* - this classification is for individuals 16 and 17 year of age to prepare for Active membership. All of the above descriptions apply to Junior members.
 3. *Auxiliary Membership* - the minimum age for Auxiliary membership is 16. These members serve the fire department in a supportive role. The Auxiliary holds its own monthly meetings and has its own officers. Auxiliary members are not required to meet any of the requirements of the other membership classifications.
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Additional Room to answer Questions: